



# FANIKISHA MAISHA NA KTDA NATIONAL TEA SCHOLARSHIP 2024

## APPLICATION FORM

Affix your passport photo Here

Application Form No:

The KTDA National Tea Scholarship is a programme run by the KTDA Foundation to improve access to secondary education for bright and financially challenged students and to enhance the quality of education and lifelong learning.

KTDA Foundation has so far sponsored 1214 students through secondary school.

To be eligible for consideration, the applicant must:

- Be a Kenyan citizen.
- Have sat for the Kenya Certificate of Primary Education (K.C.P.E) examination in **2023** in a public primary school that is recognized by the Ministry of Education in Kenya and obtained a minimum of **350** marks and above.
- Be from a needy family.
- Be from any of the **71 KTDA-managed tea factory catchment areas**.
- Fill all the relevant sections and provide supporting evidence where applicable (e.g proof of income, death certificate etc.)

Interested students should fill and submit the KTDA National Tea Scholarship Form and provide:

- A certified copy of KCPE result slip.
- Relevant documentation as outlined in the application form (e.g filled application form, board resolution, birth certificate, KCPE result slip, recommendation letters from chief, pastor/former school principal, secondary school admission letter, death certificate where applicable)
- Copy of birth certificate.
- Copy of Form One admission letter (whereas the application form can be submitted without this, the candidate **MUST** provide a copy of the Form One joining instructions as soon as available).
- Evidence of being an orphan or vulnerable state where applicable.

This application must be completely filled in, and directions clearly followed. Incomplete forms or forms containing false information will be rejected. Provide the required information in the space provided only.

Please fill this application and submit a hard copy to the Factory Unit Manager at the nearest KTDA-managed tea factory.

All parts of the form must be submitted to the Factory Unit Manager with supporting documentation not later than **15th December, 2023**. Late applications will not be considered.

### PART 1: PERSONAL INFORMATION

Name:

Surname: ..... First Name: ..... Middle Name: .....

Date of Birth:

DD/MM/YYYY

Gender:

Male

☐

Female

☐

Postal Address:..... E-mail: .....

Physical Address: County: ..... Constituency: .....

Phone Number: .....

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## PART 2: EDUCATION INFORMATION

KCPE Marks:  Year:

Primary School: .....

Postal Address: .....

Headmaster/Headmistress Name: .....

## PART 3: FAMILY INFORMATION

Father's / Guardian's Name:

Surname: ..... First Name: ..... Middle Name: ..... Age: .....

Mother's / Guardian's Name:

Surname: ..... First Name: ..... Middle Name: ..... Age: .....

Are your parents: Married: ☐ Single: ☐ Divorced: ☐ Widowed: ☐

Mother Alive: Yes: ☐ No: ☐ Father Alive: Yes: ☐ No: ☐

How Many Siblings (Brothers and Sisters) do you have?:  Are you 1st, 2nd...Born:

How Many Siblings are still in school?: Primary: ☐ Secondary: ☐ University: ☐ Other Tertiary Institutions: ☐

Father's / Guardian's Highest level of education (write none if no education) .....

Mobile Number:  Email Address: .....

Mother's / Guardian's Highest level of education (write none if no education) .....

Mobile Number:  Email Address: .....

Additional Guardian: Name..... Relationship: .....

Mobile Number:  Email Address: .....

## PART 4: PARENTS INCOME INFORMATION

Parent's total annual income: Kshs

Grower number  (where applicable) Buying Centre: .....

KTDA Factory: .....

Father's / Mother's / Guardian's Occupation

Business person ☐ Retired ☐ Farmer ☐ Professional ☐ Unskilled ☐

Total annual income: Kshs  Other, Specify .....

Name & Address of Father's / Mother's / Guardian's Employer or Last Employer (if applicable)

.....

**PART 5: FAMILY INCOME AND BUDGET**

	Amount in Kshs.
<b>Income per Month</b>	
Father's salary/ business	
Mother's salary/ business	
Tea earnings	
Other sources (specify)	
Total Income	

<b>Expenditure per month</b>	
Food, clothing etc	
House rent	
School fees for all children (Annually)	
Loans	
Medical	
Others (specify)	
Total Expenditure	

What is your total need for which you are requesting assistance? Kshs

Have you applied for financial assistance for your secondary education?

CDF Assistance? Yes ☐ No ☐

Other Scholarships? Yes ☐ No ☐

What is the status of your application? .....

If yes, please state which one(s) requested and amount: .....

.....

State briefly why you should be considered for this scholarship

**Applicant's declaration:**

I, ..... confirm that all the information provided is true and correct. I accept responsibility for any information found to be false / misleading. I authorize KTDA Foundation to obtain any further information required to use and release information regarding my application to the scholarship program for the sole purpose of vetting this application by the factory board and management.

Signature: ..... Date: .....

**Parent/Guardian declaration:**

I, ..... confirm that all the information provided is true and correct. I accept responsibility for any information found to be false / misleading. I authorize KTDA Foundation to obtain further information required to use and release information regarding my child's application to the scholarship program for the sole purpose of vetting this application by the factory board and management.

Signature: ..... Date: .....

Name: ..... ID No: .....

Relationship to applicant (father, mother, guardian etc) .....

Address: ..... Mobile Number: .....

**Head Teacher / Religious Leader / Area Chief / Assistant recommendation:**

I have read the information provided by the applicant and parents/ guardians in this form. Based on the knowledge I have of the family and applicant I make the following recommendation;

1. Head Teacher: .....

.....

.....

Name: .....

Address: .....

Mobile number: ..... Signature and Stamp: .....

2. Religious leader/Pastor/Priest/Imam: .....

.....

.....

Name: .....

Address: .....

Mobile number: .....

Signature and Stamp: .....

3. Area Chief /Assistant: .....

.....

.....

Name: .....

Address: .....

Mobile number: .....

Signature and Stamp: .....

### PART 5: FOR OFFICIAL USE ONLY

What is the committee's recommendation?

Approved: Yes ☐ No ☐

Comments: .....

.....

Name of selection committee chairman: .....

KTDA Factory: .....

Signature: .....